

Woodstock Historic District Commission  
Regular Meeting - Woodstock Town Hall  
February 22, 2016  
Minutes

1. Call to Order at 8:00 by Chair Tim Monahan; Present: Tim Monahan, Gail White Usher, Lynn Smith.  
Public: Anthony Reed, Frank Olah, Chris Stanford.
2. Appointment of alternates – NA
3. Review of Minutes: Motion to approve January 25, 2016 minutes by L. Smith, seconded by G. Usher.  
Unanimous approval.

4. Public Hearing:

**A. Woodstock Historical Society 523 Route 169, Woodstock, CT for removal of benches.**

G. Usher recused from public hearing.

Anthony Reed represented the Woodstock Historical Society. Two brick and granite benches were removed from the west end of the brick walkway at Palmer Memorial Hall because they were not stable and could be hazardous to users. A. Reed apologized to the Commission for neglecting to submit an Application for a Certificate of Appropriateness prior to removal. The benches are not original to the Hall (c. 1915). A decision to install new benches will not be made until after the brick walkway has been repaired. The granite tops of the benches will be saved and reused.

Motion to close the public hearing by L. Smith, seconded by T. Monahan. Unanimous approval.

With the recusal of G. Usher, the Commission did not have a quorum to vote on the application.

Motion by L. Smith to continue the public hearing to the next meeting, March 22; seconded by T. Monahan. Unanimous approval.

Motion to open the public hearing by L. Smith, seconded by G. Usher. Unanimous approval.

**B. Frank and Karen Olah, 546 Route 169, Woodstock, CT for removal of front door and installation of new front door.**

Frank Olah presented his application to remove the original front door and side lights at 546 Route 169 and replace them with a new door unit. The current door is solid wood with original hardware (door knob, lock), not original door knocker, and is flanked by single pane divided lights. The north light has an exterior storm window. Mr. Olah presented the specifications for the proposed replacement door unit: Home Depot steel door with foam interior flanked by double pane insulated glass lights with strips inserted between the panes to create the look of divided lights. The new door details do not match the existing door. The lock and door knob will be replaced with modern hardware. Dimensions for the door opening will not change. Door knocker will be reused. Currently Mr. Olah does not plan to deep the original door unit with the home.

Commission members discussed options for remedying the issues with the current door as an alternative to replacement with Mr. Olah.

Motion to close the public hearing by L. Smith, seconded by G. Usher. Unanimous approval.

Following deliberation L. Smith made a motion to continue the public hearing to March 22.  
Seconded by G. Usher. Unanimous approval.

5. Correspondence

National Trust membership renewal.

6. Public Comment – None

7. Project Consultations - None

8. Old Business

Program: J. McClellan recommends rescheduling for April.

Historic District Sign: T. Monahan presented an option for a sign. Commission members commented that the sign will comply with Historic District standards. Signs will be placed at the south and north ends of the District on Route 169. G. White will check price sign options. New Member: G. Usher reported that the candidate had a favorable response to the invitation to become a member and will attend the next meeting prior to submitting an application to the Selectmen.

Budget: T. Monahan presented the proposed 2016-2017 budget. Following discussion, L. Smith made a motion to approve the budget as presented, seconded by G. Usher. Unanimous approval.

Other: None

9. New Business

New Meeting Date: T. Monahan proposed the 3<sup>rd</sup> Wednesday of the month as a date. He will survey the absent members of the Commission to determine if the date is acceptable.

Legal Notice: T. Monahan proposed the Shoppers' Guide as the vehicle for announcing legal notices. T. Monahan will check with the Town Clerk.

Rules and Regulations: T. Monahan will distribute the current Rules and Regulations for review prior to discussion at the March 22 Commission meeting.

10. Adjourn

Motion to adjourn by L. Smith, seconded by G. Usher. Unanimous approval. Meeting adjourned at 8:57 p.m.

Respectfully submitted by  
Gail White Usher, Acting Clerk

These minutes may be published but they are not approved by the Commission until the next regular meeting.